

# CUSTOM ITEM TAG ORDER FORM

## Check All Printers That Apply\*

Desktop Printer\*\*

Portable Printer\*\*

Brand and Model: \_\_\_\_\_

Brand and Model: \_\_\_\_\_

*\*Formatting and fonts vary between printers. We require at least one sheet of laser paper and/or 4 feet of Desktop/Portable printer paper for testing of the new tags.*

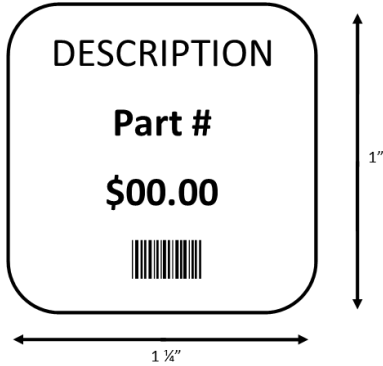
*\*\*Desktop and portable printers have reduced printable area*

## Available Data Fields<sup>1</sup>—include number of characters needed

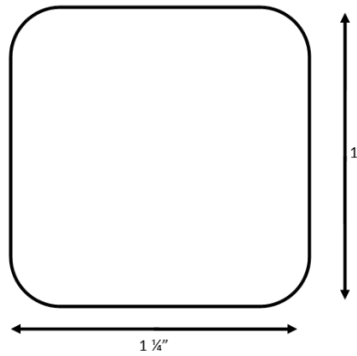
	# of Char. Req'd		# of Char. Req'd
<input type="checkbox"/> Part Number		<input type="checkbox"/> Part Number Bar Code 128	
<input type="checkbox"/> Primary Alt. Part Number		<input type="checkbox"/> Primary Alt. Bar Code 128 <sup>2</sup>	
<input type="checkbox"/> Description 1		<input type="checkbox"/> PO Number	
<input type="checkbox"/> Retail Price		<input type="checkbox"/> PO Date	
		<input type="checkbox"/> Quantity on Order	

- 1) We recommend using no more than 4 data fields
- 2) Most stores prefer to bar code the part number because it results in a shorter barcode

Example Item Tag



Draw your Item Tag



### Notes on your Item Tag layout:

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Approval: \_\_\_\_\_

Date Invoiced: \_\_\_\_\_